

BibbEgan Group Limited seeks to ensure the continued provision of services by regular and systematic contingency planning to mitigate the effects of business interruption caused by reasonably foreseeable events.

BibbEgan's approach to business continuity management is based upon the following:

- The development, maintenance and review of business continuity within strategic plans aimed at promptly restoring operations in the event of disruption.
- Risk analysis, assessment and contingency planning to counteract interruptions to business and to preserve activities and processes from the impact of potential major failures or disasters.
- The evaluation of quantitative data produced from appropriate methods including historical trends and critical financial, commercial and operational performance.
- The determination and prioritisation of appropriate measures to prevent potential loss and to limit the effects of actual loss to the company, its customers and stakeholders.
- The provision of early warning of approaching operating conditions requiring urgent remedial action and/or improvement.

Wherever reasonably practical, the testing and proving of continuity plans under controlled conditions to ensure that they remain relevant, current, capable of application and effective in achieving their objectives

Should you require any further information, please contact us directly.

A handwritten signature in black ink, appearing to read 'JB' or similar initials, written in a cursive style.

**James Bibbey**

**Managing Director**

for and on behalf of BibbEgan Group Limited and all its subsidiaries.

*January 2024*